



2024 Camp Policies & Procedures  
(Updated January 31, 2024)

*CML Camp Policies and Procedures are subject to change. An updated version will be available at [exploreCML.org/camps](https://exploreCML.org/camps). All campers must accept the 2024 CML Camp Terms and Conditions prior to completing registration.*

Thank you for choosing the Children's Museum of the Lowcountry (CML) for your child's camp needs. Please read the following information to familiarize yourself with our Camp.

#### *About CML Camps*

CML camps provide educational enrichment opportunities disguised as PLAY during school breaks: Spring Break Camp, Summer Camp, Turkey Time Camp and Winter Wonderland Camp! Children ages 5 – 7 engage in developmentally appropriate, hands-on activities that include science, engineering, math, literacy and the arts and center around fun weekly themes. Children also spend time exploring in the CML interactives, where, through PLAY, they enhance their communication, problem solving and creativity skills. CML campers forge friendships as they work on collaborative projects and test their strengths as they tackle fun mental and physical challenges. Every day of camp delivers a set of unique experiences that keep children learning through PLAY!

#### Policies

##### *Registration*

Camp registration is available online through ACTIVE at [exploreCML.org/camps](https://exploreCML.org/camps). You must accept the following Terms and Conditions for your child to participate in camp.

##### *2024 Terms and Conditions*

My child has my permission to attend and participate in the Children's Museum of the Lowcountry's camp activities. I know of no medical reason why my child should not attend or participate.

##### 1. Sick Protocol:

In granting permission for my child to attend CML camps, I understand the risks inherent with such attendance, including but not limited to, the risk bacterial and/or viral infections. I accept responsibility for notifying and will notify CML staff if my child or someone with whom my child has recently had close contact:

(1) exhibits symptoms including but not limited to: fever, chills, cough, difficulty breathing, muscle pain, headache, sore throat, and/or new loss of taste or smell; (2) tests positive for any infection. I understand that my child will be sent home immediately if they meet any of these criteria and no refund or credit will be given.

Furthermore, if a camper tests positive for any infection all camp families will be notified of the exposure and asked to monitor their child closely for symptoms. If you choose to keep your child home from camp following an exposure alert, a refund will NOT be provided.

CML staff reserves the right to notify a parent for immediate pick up if the child exhibits any of the following

symptoms:

- Fever
- Persistent cough
- Congestion or runny nose
- Vomiting or diarrhea
- Fatigue, body ache and/or headache

2. **Liability Waiver:** In consideration of your accepting my child into camp, I hereby, for myself, my child, my heir, executors and administrators, waive and release all rights and claims for damages I or my child may have against The Children's Museum of the Lowcountry and its representatives, successors and assigns for any and all injuries suffered by myself or my child at any activity sponsored by these groups. I understand that I am encouraged to maintain proper insurance coverage for my child during the duration of his/her participation and specified activities with CML. I do hereby certify all the information to be correct and true.

3. **Cancellation Policy:** Except when ACTIVE Refund Protection is purchased, cancellations made two weeks or more prior to the first day of camp are eligible for a CML credit. Any cancellation after this time will result in a loss of the entire amount paid. As a nonprofit, these costs have been allocated towards materials and staffing for the program. Please keep in mind if there is availability, you may switch programs up to one week prior to the beginning of the originally registered program. CML Credit may be applied for on-site CML activities including programs, admissions, and memberships.

4. **Acceptable Behavior Policy:** To ensure a safe and fun environment for all, children are expected to behave in an acceptable manner and always use appropriate language. All children are expected to comply with health and safety policies. It is important to remember that there are no refunds or credits given if a child is asked to leave camp due to unacceptable behavior.

5. **Photo, Video, and Story Release:** I hereby grant to The Children's Museum of the Lowcountry, its agents and assigns, my permission to use all photos of my child, or pictures or writing by my child, for reproductions in any form (print, video, website, etc.) to help explain or promote the Children's Museum of the Lowcountry or its programs.

6. **Payment Plan Policy:** If selecting a payment plan, payment is due in full 2 weeks before session start date. Each camp will have its own payment due date.

#### *Camp Confirmation*

After registering online, you will receive an automatically generated email confirming receipt of your registration. A confirmation with camp details will be emailed before camp starts. A car tag will be available for download via the confirmation email.

#### *Authorized Pick-Up*

Each camper requires an Authorized Pick-Up person identified in ACTIVE indicating who may pick up the camper. Unauthorized Pick-Up individuals can also be identified in ACTIVE to indicate specific individuals who may not pick up the camper. If someone else is picking up your child or you have any other changes, please notify CML camp administrator at [camps@explorecml.org](mailto:camps@explorecml.org) in writing of the changes. Anyone without a car tag will need to show ID and be listed on the Authorized Pick-Up list to sign out a child.

#### *Health & Wellness Policy*

Campers may have their temperature taken at any time during the day if camp staff feel it is warranted. If a camper registers a temperature of 100.4 degrees or higher, he/she will not be able to attend camp until a written medical clearance by a physician is provided.

Families are responsible for notifying CML staff if their child or someone with whom their child has recently had close contact: (1) exhibits symptoms of an infection, including but not limited to: fever, chills, cough, difficulty breathing, muscle pain, headache, sore throat, and/or new loss of taste or smell; (2) tests positive for any infection.

I understand that my child will be sent home immediately if they meet any of these criteria and no refund or credit will be given.

Furthermore, if a camper tests positive for any infection all camp families will be notified of the exposure and asked to monitor the

For the health and well-being of all, a child with other contagious illnesses within 24 hours of the camp date may NOT attend camp. Contagious illnesses include a cold, cough, sore throat, excessively runny nose, fever, chills, conjunctivitis (pink eye), diarrhea or vomiting. Should a child exhibit any symptoms of a contagious illness, CML Staff will call the child's contacts to have the child picked up from camp.

If a child exhibits symptoms of a non-contagious illness, CML Staff will provide care for the child to mediate the problem. If CML Staff is unable to meet the child's needs, CML Staff will call the child's contacts to have the child picked up from camp.

### *Camp Groups*

Children are grouped together according to age and in groups of no more than 8 campers. Grouping requests may be made up to one week prior to camp. Efforts will be made to honor grouping requests, but requests are not guaranteed.

Small groups will spread throughout the Museum regularly. We will provide ample outdoor time, weather permitting.

Each group is led by a Camp Counselor. All Camp Counselors and volunteers over the age of 16 must pass a criminal background check and National Sex Offender Registry check. Camp Counselors receive training in positive behavior management techniques, Darkness to Light Child Sexual Abuse Prevention, and First Aid/CPR.

### *Young Campers*

While CML accepts campers starting at age 5, young campers must be preschool-ready. Campers are expected to respond to their name, follow two-step directions, and stay with the counselor and their assigned group. It is important to remember that there are no refunds or credits given if a child is asked to leave camp due to unacceptable behavior.

### *Restroom Policy*

Children must be potty trained and fully independent in the bathroom. CML staff are not licensed to assist children in the restroom. If your child is just recently potty trained, please dress them in play clothes with elastic waists. If a child has an accident in the restroom and is unable to dress and change themselves, CML Staff will call the child's contacts to have the child immediately picked up from camp.

### *Inclement Weather*

In the case of severe or inclement weather, primary caregivers listed on the campers' registration will be notified if camp times or procedures need to be adjusted. You may also call the main Museum number at 843.853.8962.

### *Electronic Devices*

Electronic devices are not allowed at camp.

### *Medication Policy*

CML Staff are not licensed to administer medication beyond First Aid and EpiPens. If a child has an EpiPen, please note this in registration where it asks, "Please list any known allergies and/or any medical issues, such as special needs, mental health disorders, or medication." EpiPens are stored in a locked closet in the Executive Director's office and returned to the child's backpack at the end of each day. Please contact CML Staff if changes in medication occur prior to the start of camp.

### *Mandated Reporters*

CML Staff are Mandated Reporters. South Carolina law requires that educational professionals report known or suspected cases of child abuse or neglect, because they have unique opportunities to observe and interact with children. For more information on Mandated Reporters, visit <https://dss.sc.gov/child-well-being/mandated-reporters/>

### *What to Bring*

Please include everything in ONE bag for your child with all items labeled with your child's name:

- o Change of clothes  
Young children should bring an extra pair of play clothes with them to camp. Camp projects are fun and sometimes messy, and we do not want to ruin any new clothes. Please dress in attire that can get messy.
- o Water bottle
- o Nut-free lunch
  - o Peanut butter substitutions include soy butter and Sunbutter. Please note almond butter contains tree nuts and should not be used.
  - o Lunches cannot be warmed or heated on-site.

Food for Thought offers customized lunches, delivered to CML for free. Orders must be placed by 12:00pm 48 hours prior to camp at <http://www.foodforthoughtcharleston.com>.

### *CML Provides*

- o Complimentary Snack  
A healthy mid-morning snack and mid-afternoon snack is provided for both our full and half-day campers. Examples include animal crackers, cheese, popcorn, Goldfish crackers, and pretzel sticks. Please list any allergies or dietary needs when registering on ACTIVE. Campers are also allowed to bring a nut-free snack from home if they would prefer.

Please contact us if you have questions or concerns. We look forward to playing and learning with your child at camp.

